



Employment Application

APPLICANT INFORMATION			
Last Name	First	M.I.	Date
Street Address		Apartment/Unit #	
City	State	ZIP	
Phone	E-mail Address		
Position Applied for		Desired Salary	

Are you authorized to work in the U.S.?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
Have you ever worked for this company?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?
Have you ever been convicted of a felony?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain:
Are any of your friends or relatives employed here?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If Yes, Name: _____ Location: _____
Do you smoke or use tobacco products:	YES <input type="checkbox"/>	NO <input type="checkbox"/>	

EDUCATION			
High School		Address	
Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree
College		Address	
From	To	Did you graduate?	YES <input type="checkbox"/>
			NO <input type="checkbox"/>
			Degree
Other		Address	
From	To	Did you graduate?	YES <input type="checkbox"/>
			NO <input type="checkbox"/>
			Degree
Bilingual?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Languages Spoken:

REFERENCES	
<i>Please list three professional references.</i>	
Full Name	Email:
Company	Phone:
Address	Relationship
Full Name	Email:
Company	Phone
Address	Relationship
Full Name	Email:
Company	Phone:
Address	Relationship

PREVIOUS EMPLOYMENT			
Company		Phone ()	Fax ()
Supervisor		Email	
Address			
Job Title		Starting Salary \$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone ()	Fax ()
Supervisor		Email	
Address			
Job Title		Starting Salary \$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone ()	Fax ()
Supervisor		Email	
Address			
Job Title		Starting Salary \$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			

RECRUITMENT SOURCE
Employee Referral:
Advertisement:
If other, explain

DISCLAIMER AND SIGNATURE
I certify that my answers are true and complete to the best of my knowledge.
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.
Signature
Date

Position Applying for: _____

What prompted you to apply for this position?

Please describe what would make you a good candidate for this position.